

There's a lot to remember to do during the first week or so of class. Some of it happens every week, or even three times a week, while other things are one-time only, just to get us started. While the repetitive events will quickly become second nature to you, in the beginning it can all feel overwhelming. Hopefully this guide will help you get through the first week or so.

BEFORE THURSDAY 8/28
(Don't forget to come to class Thursday at 1pm, in Mars SC 1141)

1. If you're not registered, **and** if I say there's room for you,
 - make sure I have have your name correctly spelled and your Wheaton ID number (that is, your "w" number). That way I can: clear the way for you to be able to register on-line (I'm participating in a trial alternative to "greycarding"), get you access to the OnCourse webpages for this course, and also set up a WeBWorK account for you. (You will still have to register on-line during the add/drop period).
2. Go to the main (public) web page for the course at

`http://acunix.wheatonma.edu/jsklensk/Calc2_Fall113/calc2.html`

(You can also get to this page by going to the OnCourse page for this class, if you're registered, and choosing the top link.)

While at this site,

- Bookmark it
 - Read through the Course Policies
 - Look through the syllabus and enter all important dates in your calendar. Notice that above the calendar portion are descriptions of the abbreviations I use for each type of assignment; those descriptions contain links to the pages where you will find those assignments. Also take note of the sections covered Wednesday and being covered Thursday.
 - Read *suggestions for reading a math book*.
3. If you are registered for the course, go to the OnCourse page for the course and fill out the background questionnaire that's listed under *Course Basics*.
 4. Log on to WeBWorK (there are links on the main course page, on OnCourse; and above the calendar portion of the syllabus). Username = Wheaton ID; Password = Wheaton password. Select *Orientation* and begin working through it. (Due by 8:30 am, Friday 8/29).
 5. Do the reading for Thursday. Usually this will consist of the sections we'll be covering during the next class day (Thursday); in this case, it consists of both Wednesday's and Thursday's Sections – see the syllabus. This is an unusually large (huge!) amount of reading; it should be all (or mostly) review, so feel free to skim.

Before Friday 8/29

1. If you missed the first day, go through everything listed above, first.
2. Go to the main (public) web page for the course, which you bookmarked before Thursday's class.

Notice: You can get to WeBWorK and the public course page through OnCourse, or to OnCourse and WeBWorK through my public webpages - whichever's easier for you.

While on this page,

- (Re)-read Wheaton's Honor Code and the description of plagiarism
- Log on to WeBWorK. Finish *Orientation*, then do the daily WeBWorK assignment (DWW) due 8/29. Both of these are due by 8:30am Friday morning.
- Do the reading for Friday (that is, read the sections listed on the syllabus for Friday).
- Begin the weekly problem set (PS 1) due next Thursday. [Note that most problem sets consist of *both* a WeBWorK portion and of problems from the book whose solutions should be handwritten. The weekly problem sets are intended to represent a week's worth of work, and should not be postponed until Tuesday or Wednesday. You find them by either clicking the link for it on the syllabus or by scrolling down the main (public) web page until you find the heading *Problem Sets*, then clicking on *Due in September*.
- If you are getting stuck PS 1 (or the daily WeBWorK), plan on coming to either my office hours or (if they are up and running already) the tutors in the Kollett Center: for questions that you think require just a few minutes each to answer, either my office hours or the tutoring center will work for you. However, if you feel that you are getting stuck on substantive mathematics and will need more than just a few minutes of help at a time, please plan on coming to my office hours.

Before Wednesday 9/4

1. Do the reading for Wednesday.
2. Read *A Description of Calculus 2 Problem Sets* and *Problem Set Guidelines*, linked to from main (public) webpage.
3. Do the daily WeBWorK due 9/4. These daily WeBWorK problems are intended to help solidify the basics covered in the previous class, as we learn math by doing. Pay attention to notation – as you learned in the orientation, if your notation doesn't follow the order of operations, you won't have typed in what you meant to
4. Have tried every problem on PS 1 (both the WebWorK portion and the handwritten portion).

5. Bring questions to my office hours or to tutoring in the Kollett Center (see above for rough guidelines on when the Kollett Center is a good choice).
6. If after coming to office hours and/or going to Kollett (if it's open yet) you still have questions, bring them to class on Wednesday – I will give quick hints on as many questions that students have as I can get to in 10-15 minutes at the beginning of class.

Before Thursday 9/5

1. Do the reading for Thursday.
2. Once again, if you have questions on the problem set, go to my office hours for minor *or substantive* questions; the Kollett Center (if it's open this week) for quick questions.
3. Finish PS 1. Be sure to follow the Problem Set Guidelines of for the written portion, including recopying it – I *do* ask the homework grader take points off for messiness, unstapled homework, a missing Honor Code Pledge, etc.
4. Bring PS 1 to class – it is due at the beginning of class.
5. Notice that there is not a daily WeBWorK assignment due today. That will be true most (or all) Thursdays, as long as I don't notice a huge difference in student comprehension and participation on Thursdays as opposed to the other days.

I hope that this has helped you get a feel for how the flow of the class. It will continue to flow in much the same way – daily WeBWorK assignments due every MWF; weekly problem sets due every Thursday (which are should be working on throughout the week). We will also occasionally have additional group problem sets due, and of course the occasional exam.